

Due Diligence On-Line Training Record

Fill in, or circle the correct answer.

1. All Employees have three basic Rights under the Occupational Health and Safety Act.
They are:
 - a. _____
 - b. _____
 - c. _____

2. People who are deemed to be Supervisors under the Act are required to take ‘Every precaution reasonable in the circumstances for the protection of the worker’.
 - a. True
 - b. False

3. All accidents must be reported and the supervisor is responsible for the investigation.
 - a. True
 - b. False

4. Understanding and communicating information around all actual and potential hazards in the workplace is critical to achieving Due Diligence.
 - a. True
 - b. False

5. All employees should receive appropriate orientation, along with generic and site specific training on hazards they may come in contact with during the course of their employment.
 - a. True
 - b. False

Date:	<u>PLEASE PRINT CLEARLY</u>	Supervisor Name:
Employee Name:	Department	Supervisor Signature:
Employee Signature:		Supervisor Email:
Employee Email Address	Employee Phone Extension	Supervisor Phone Extension:
Employee/Student ID number:		

This test record must be completed by the individual participating in the training. This test record is the documented record of your participation in this training. The intent of this record is to prove one’s review of specific training materials. By signing these documents, you agree that you have reviewed the appropriate materials in detail and understand them. Please forward the original or a copy of this test record to the EOHSS office. Please retain a copy for your records. **If you are from the Faculty of Health Science, please send your forms to the FHS Safety Office in HSC 1J11 or fax to 905-528-8539**